Completed Office Request Example (Fictional Illustration)

FICTIONAL EXAMPLE: Alex tries to add MATH 1530 / 02 and sees 'Prerequisite review required.' Office names and response times illustrate a structured follow-up process.

Stage	What Alex Records
Starting request	I cannot add MATH 1530 / 02 because the portal shows 'Prerequisite review required.' Which office reviews this, and what information is needed?
Referral	Registration identifies the department's prerequisite review process and where to submit evidence.
Next action	Alex submits the requested information through the designated college form and saves its confirmation.
Follow-up	Alex records the office's stated review time and plans to check before the registration deadline.
Completion check	After receiving approval, Alex confirms the restriction is cleared and completes registration so status reads Enrolled.