Your Course Grade and Target Worksheet

Complete one copy per course using the calculation method stated in your syllabus. These calculations support planning; your instructor confirms official results.

Course / Review date

Method A: Points-Based Calculation

Points earned: _____ | Points possible for included work: _____ | Current % (earned / possible x 100): _____%

Published full-course points: _____ | Remaining available points: _____ | Target %: _____%

Target points (total x target decimal): _____ | Additional points needed (target - earned): _____

Remaining average needed (additional / remaining x 100): _____%

Method B: Weighted Categories Calculation

Category	Average %	Weight decimal	Contribution (Avg x Weight)
TOTALS	—	Sum of weights:	Sum of contributions:

Missing or ungraded work / adjustments / required components

My target, calculation assumptions, and question for the instructor

Next academic-support action and date