Completed Technology Readiness Example (Fictional Illustration)

FICTIONAL EXAMPLE: Alex uses a personal laptop at home and a phone while commuting. This example illustrates planning decisions; it does not establish compatibility for your courses.

Check	Alex's Result	Next Action
Account access	Email, portal, and LMS open with the college account.	Complete.
MFA and recovery	MFA works; phone replacement process is unclear.	Ask IT before replacing the phone.
Notifications	Email destination confirmed; delivery not yet observed.	Check after the next eligible update.
Course software	Writing tool works; statistics software not checked.	Read course requirements today.
File practice	Editable file and PDF reopen correctly.	Complete.
Backup copy	Practice file opens from approved cloud storage.	Repeat after substantial revisions.
Work location	Home internet tested; campus lab hours unknown.	Confirm hours before Thursday.

Alex's Checking Routine & Next Three Actions

Alex checks institutional email and each course at 8 a.m. and again before beginning evening coursework. The phone is useful for messages; the laptop is the planned device for writing and file preparation.

- 1. Read the statistics software requirements today.
- 2. Verify notification delivery after the next eligible update.
- 3. Confirm computer-lab hours before Thursday.